

NOTICE - VILLAGE OF TINLEY PARK
MEETING OF THE COMMITTEE OF THE WHOLE

NOTICE HEREBY GIVEN that a regular Committee of the Whole Meeting of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Tuesday, August 18, 2026, beginning at 5:45 PM in Council Chambers, located in the Tinley Park Village Hall, 16250 South Oak Park Avenue, Tinley Park, Illinois 60477.

THE AGENDA IS AS FOLLOWS:

1. CALL MEETING TO ORDER.
2. ROLL CALL.
3. CONSIDER APPROVAL OF MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON AUGUST 5, 2026.
4. DISCUSS AN AGREEMENT BETWEEN THE VILLAGE OF TINLEY PARK AND CDW GOVERNMENT FOR NETWORK EQUIPMENT ANNUAL RENEWAL.
5. DISCUSS AUTOMATIC/MUTUAL AID MASTER AGREEMENT WITH MABAS DIVISION 24.
6. DISCUSS A PURCHASE ORDER WITH CORE & MAIN FOR THE SENSUS REGIONAL NETWORK INTERFACE (RNI) ANNUAL FEE.
7. DISCUSS AN AGREEMENT WITH M.E. SIMPSON CO., INC. FOR THE WATER ASSESSMENT PROGRAM RENEWAL.
8. DISCUSS AMENDED PROFESSIONAL SERVICES AGREEMENT WITH CHRISTOPHER B. BURKE ENGINEERING, LTD. FOR ENGINEERING AND LANDSCAPE ARCHITECTURE SERVICES.
9. DISCUSS A PROFESSIONAL SERVICES AGREEMENT WITH THE LAKOTA GROUP FOR LANDSCAPE ARCHITECTURE SERVICES.
10. DISCUSS AMENDED PROFESSIONAL SERVICES AGREEMENT WITH ROBINSON ENGINEERING, LTD. FOR ENGINEERING AND LANDSCAPE ARCHITECTURE SERVICES.
11. DISCUSS A PROFESSIONAL SERVICES AGREEMENT WITH SITE DESIGN GROUP, LTD. FOR LANDSCAPE ARCHITECTURE SERVICES.
12. RECEIVE COMMENTS FROM THE PUBLIC.

ADJOURNMENT

NANCY M. O'CONNOR, VILLAGE CLERK

ROLL CALL

MINUTES
Meeting of the Committee of the Whole
August 5, 2026 – 5:45 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 - At 5:53 p.m. the special meeting of the Committee of the Whole was called to order.

Item #2 - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present: M. Glotz, Village President
N. O'Connor, Village Clerk
W. Brady, Village Trustee
W. Brennan, Village Trustee
M. Mueller, Village Trustee
C. Sullivan, Village Trustee

Members Absent: D. Mahoney, Village Trustee
K. Shaw, Village Trustee

Staff Present: P. Carr, Village Manager
D. Framke, Marketing Director/Assistant Village Manager
S. Mitchell, Finance Director
T. Tilton, Police Chief
S. Klotz, Fire Chief
M. Coleman, Community Development Director
K. Vester, Village Engineer
T. Nelson-Jaworski, Village Attorney

Others Present:

Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD JULY 21, 2026 – Motion was made by Trustee Brennan, seconded by Trustee Sullivan to approve the minutes of the Committee of the Whole meeting held on July 21, 2026. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Mahoney, Shaw. President Glotz declared the motion carried.

Item #4 – DISCUSS AMENDMENT TO THE LIQUOR CODE FOR CLASS HS AND CLASS W – This amendment updates the Class HS and Class W type and fees. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend an Amendment to the Liquor Code for Class HS and Class W be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Mahoney, Shaw. President Glotz declared the motion carried.

Item #5 – DISCUSS AMENDMENT TO TITLE XI, CHAPTER 110 REDUCING THE NUMBER OF BUSINESS LICENSES FOR CERTAIN LICENSE CATEGORIES – This amendment is to decrease the number of Coffee and/or Tea Shops in the Village due to a business closure. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mueller to recommend an Amendment to Title XI, Chapter 110, reducing

the number of Business Licenses for certain license categories be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Mahoney, Shaw. President Glotz declared the motion carried.

Item #6 – DISCUSS AMENDMENT TO TABLE XI: COMPREHENSIVE FEE SCHEDULE – The amendment to the Comprehensive Fee Schedule is to be in alignment with comparable communities based on size, geographic location, and demographics.

Mike Coleman, Community Development Director, noted the current fee for General Contractor Permit is \$200. It will be increased to \$300.

President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Brady to recommend an amendment to Table XI: Comprehensive Fee Schedule be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Mahoney, Shaw. President Glotz declared the motion carried.

Item #7 – DISCUSS THE ADOPTION OF THE NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) (2025) 13 SPRINKLER CODE, 13R SPRINKLER CODE FOR LOW-RISE RESIDENTIAL OCCUPANCY, 13D SPRINKLER CODE FOR ONE - TWO-FAMILY DWELLINGS AND MANUFACTURED HOMES, NFPA 72 FIRE ALARM & SIGNALING CODE AND THE 2024 NFPA 101 LIFE SAFETY CODE – The updated codes will help ensure buildings in the Village meet current fire safety standards. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mueller to recommend the adoption of the National Fire Protection Association (NFPA) (2025) 13 Sprinkler Code, 13R Sprinkler Code for Low-Rise Residential Occupancy, 13D Sprinkler Code for One - Two-Family Dwellings and Manufactured Homes, NFPA 72 Fire Alarm & Signaling Code and the 2024 NFPA 101 Life Safety Code be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Mahoney, Shaw. President Glotz declared the motion carried.

Item #8 – DISCUSS LEGAL AGREEMENT FOR FIRE PENSION SERVICES – This agreement with Asher, Gittler & D'Alba, Ltd. is to represent the Village on pension-related matters and other special projects as requested. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brennan to recommend a Legal Agreement for Fire Pension Services be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Mahoney, Shaw. President Glotz declared the motion carried.

Item #9 – DISCUSS A CONTRACT WITH KLEIN, THORPE & JENKINS LTD. FOR PROFESSIONAL LEGAL SERVICES – This agreement with Klein, Thorpe and Jenkins, Ltd. is to represent the Village in labor related matters and other special projects as requested. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brennan to recommend a contract with Klein, Thorpe & Jenkins Ltd. for Professional Legal Services be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Mahoney, Shaw. President Glotz declared the motion carried.

Item #10 – DISCUSS A LETTER OF ENGAGEMENT FOR PROFESSIONAL LEGAL SERVICES WITH HISKES, DILLNER, MAROVICH, AND LAPP, LTD – This agreement with

Scott Dillner of Hiskes, Dillner, O'Donnell, Marovich & Lapp, LTD. is to represent the Village in adjudication matters. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Sullivan to recommend a Letter of Engagement for Professional Legal Services with Hiskes, Dillner, Marovich, and Lapp, LTD be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Mahoney, Shaw. President Glotz declared the motion carried.

Item 11 – DISCUSS A JOB ORDER CONTRACT WITH BEAR CONSTRUCTION FOR THE VILLAGE HALL MAIN AREA BOILER REPLACEMENTS – This Job Order Contract (JOC) with Bear Construction is for the replacement of the boilers at the Village Hall. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Sullivan to recommend a Job Order Contract with Bear Construction for the Village Hall Main Area Boiler Replacements be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Mahoney, Shaw. President Glotz declared the motion carried.

Item #12 – DISCUSS A CONTRACT RENEWAL WITH GREAT LAKES URBAN FORESTRY FOR THE PARKWAY TREE INVENTORY (YEAR 3 OF 3) – This contract renewal with Great Lakes Urban Forestry for phase three of the Parkway Tree Inventory Project. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Brennan to recommend a contract renewal with Great Lakes Urban Forestry for the Parkway Tree Inventory (Year 3 Of 3) be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Mahoney, Shaw. President Glotz declared the motion carried.

Item #13 – DISCUSS A CONTRACT RENEWAL WITH TOTAL AUTOMATION CONCEPTS FOR THE FACILITIES BUILDING AUTOMATION SYSTEMS - ANNUAL MAINTENANCE AND INSPECTIONS (YEAR 2 OF 3) – This renewal agreement (Year 2 of 3) with Total Automation Concepts is for the annual maintenance and inspections of Village Facilities Building Automation Systems. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Sullivan to recommend a contract renewal with Total Automation Concepts for the Facilities Building Automation Systems - Annual Maintenance and Inspections (Year 2 Of 3) be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Mahoney, Shaw. President Glotz declared the motion carried.

Item #14 – DISCUSS THE CREATION OF AN INTERDEPARTMENTAL SUBCOMMITTEE TO ADDRESS PARKING ISSUES – This interdepartmental subcommittee, consisting of Police, Public Works, and Administrative leadership, will address issues related to downtown and overnight parking. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brady, seconded by Trustee Sullivan to recommend the creation of an Interdepartmental Subcommittee to address parking issues be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Mahoney, Shaw. President Glotz declared the motion carried.

Item #15 – RECEIVE COMMENTS FROM THE PUBLIC – President Glotz asked if there were any comments from the public. There were none.

Motion was made by Trustee Mueller, seconded by Trustee Brady, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Mahoney, Shaw. President Glotz declared the meeting adjourned at 6:03 p.m.

DRAFT



Interoffice Memo

Date: August 18, 2026
To: Committee of the Whole
From: Anthony Ardolino, Director of Information Technology
Cc: Patrick Carr, Village Manager

Subject: Network Equipment Annual Maintenance and Subscription

The Village utilizes Fortinet network equipment to support various data communication needs. To ensure continued access to security updates, technical support, and necessary licensing, the Village must purchase annual maintenance for this equipment.

In July, the Village issued an Invitation for Bid (IFB) seeking qualified vendors to provide this maintenance and support. CDW Government Solutions was selected as the lowest cost responsive respondent, with a proposal totaling \$26,420.70.

Funding is budgeted in the approved FY27 operating budget via the account 01-16-000-72655.



Interoffice Memo

#26-94

Date: August 10, 2026
To: Tinley Park Village Board Members
From: Steve Klotz, Fire Chief Administrator
Subject: Automatic/Mutual Aid Master Agreement

The MABAS Executive Board has updated the Automatic/Mutual Aid Master Agreement. In order to continue to receive MABAS assets as needed we need to return the signed agreement back to Division 24.

Please feel free to reach out to me with any questions.



Interoffice Memo

Date: August 5, 2026

To: John Urbanski, Public Works Director

From: Joe Fitzpatrick, Water & Sewer Superintendent

Subject: Purchase Order for Sensus Regional Network Interface (RNI) Annual Fee

Presented at the August 18, 2026 Committee of Whole and the September 1, 2026 Village Board meetings for consideration and possible action.

Description: Requesting a Purchase Order for Core & Main to continue using the Sensus RNI as the communication network for all water meter related items. Core & Main is the sole supplier for water meters used within the Village and their communication network is proprietary to the software and hardware used as the database of water meters, obtaining water meter readings remotely, and troubleshooting usage questions.

<u>Vendor</u>	<u>Location</u>	<u>Purchase Order</u>
Core & Main	Mokena, IL	\$25,535

Budget/Finance: Funding is available for use in the FY2027 Operation and Maintenance Budget, 6-00-000-72655 in the amount of \$25,535.

Staff Direction Request: Approve issuing a Purchase Order to Core & Main for the annual fee of the Sensus Network in the amount of \$25,535.



Interoffice Memo

Date: August 5, 2026

To: John Urbanski, Public Works Director

From: Joe Fitzpatrick, Water Superintendent

Subject: Water Assessment Program Agreement Renewal (2023-RFQ-010)

Presented for Committee of the Whole on August 18, 2026 and Village Board on September 1, 2026 discussion and action.

Description: Renew the agreement with M.E. Simpson Co., Inc. for the Water Assessment Program, which includes the following services:

- Fire Hydrant Maintenance: Operate, inspect, and maintenance approximately 1,330 hydrants each year in our water system for problems.
- Fire Hydrant Flow Testing: Full flow operation on approximately 1,330 hydrants each year, to ensure the water main capacity is in accordance with ISO, NFPA, and AWWA requirements.
- Water System Leak Survey: Detecting non-visible leaks on roughly half of the water system each year.
- Valve Exercising: Locate, operate, and inspect approximately 1,130 valves each year in our water system for problems.

Background: The RFQ was written as a three-year term with the option to renew for another three-year term. This will be the first and only renewal for the RFQ. M.E. Simpson Co., Inc. was the only company that submitted a proposal for the work. Public Works is very pleased with their work and recommends continuing with their services.

Budget/ Finance: Funding is available in the approved FY2027 O&M Budget through accounts 72513 and 72790.

Staff Direction Request: Approve an agreement with M.E. Simpson Co., Inc. in the amount of \$245,887 for the Water Assessment Program.



Interoffice Memo

Date: August 14, 2026

To: Pat Carr – Village Manager
John Urbanski – Public Works Director

From: Kyle Vester – Village Engineer

Subject: Professional Services Agreement with Christopher B. Burke Engineering, Ltd. for Engineering and Landscape Architecture Services

Prepared for the Committee of the Whole Meeting on August 18, 2026 and Village Board Meeting on September 1, 2026 for consideration and possible action.

Description: The Village Public Works Department advertised a request for qualifications (RFQ) on April 20, 2026 with a closing date of June 5, 2026 for qualified firms to provide statements of qualifications (SOQ) Landscape Architecture Services within the Village. The RFQ process was also used recently for Engineering Services with the Village. Nine (9) qualified firms submitted SOQs and we received one (1) SOQ from a firm that did not acknowledge Addendum #1. Village Staff reviewed the SOQs and invited five (5) firms for interviews.

The Village's RFQ stated that we would select up to two (2) firms for the services. However, after reviewing the SOQ and conducting interviews, Staff recommends that four firms are utilized to provide the services outlined in the RFQ package. We recommend Site Design Group, Lakota Group, Christopher B. Burke Engineering, Ltd. (CBBEL), and Robinson Engineering, Ltd. (REL) are utilized for Landscape Architect Services.

CBBEL and REL provide Engineering Services for the Village, consistently providing great service and exceeding expectations.

We are requesting that Landscape Architect Services are added as approved services under CBBEL's existing Professional Service Agreement.

The PSAs will be in effect through April 2029 with the agreed terms and rates. No amendment or modification of the agreements shall be effective unless reduced to writing and executed by the vendor and passed by the Village Board.

Staff Direction Request:

1. Approve the amended Professional Services Agreement with Christopher B. Burke Engineering.
2. Direct Staff as necessary.



Interoffice Memo

Date: August 14, 2026

To: Pat Carr – Village Manager
John Urbanski – Public Works Director

From: Kyle Vester – Village Engineer

Subject: Professional Services Agreement with The Lakota Group for Landscape Architecture Services

Prepared for the Committee of the Whole Meeting on August 18, 2026 and Village Board Meeting on September 1, 2026 for consideration and possible action.

Description: The Village Public Works Department advertised a request for qualifications (RFQ) on April 20, 2026 with a closing date of June 5, 2026 for qualified firms to provide statements of qualifications (SOQ) Landscape Architecture Services within the Village. The RFQ process was also used recently for Engineering Services with the Village. Nine (9) qualified firms submitted SOQs and we received one (1) SOQ from a firm that did not acknowledge Addendum #1. Village Staff reviewed the SOQs and invited five (5) firms for interviews.

The Village's RFQ stated that we would select up to two (2) firms for the services. However, after reviewing the SOQ and conducting interviews, Staff recommends that four firms are utilized to provide the services outlined in the RFQ package. We recommend Site Design Group, Lakota Group, Christopher B. Burke Engineering, Ltd. (CBBEL), and Robinson Engineering, Ltd. (REL) are utilized for Landscape Architect Services.

The Lakota Group provided Landscape Architect services for Harmony Square along with other Professional Services for Village Staff. They have provided excellent service and work well with Village Staff.

We are requesting that a Professional Service Agreement for Landscape Architect Services with The Lakota Group is approved.

The PSAs will be in effect through April 2029 with the agreed terms and rates. No amendment or modification of the agreements shall be effective unless reduced to writing and executed by the vendor and passed by the Village Board.

Staff Direction Request:

1. Approve the Professional Services Agreement with The Lakota Group.
2. Direct Staff as necessary.



Interoffice Memo

Date: August 14, 2026

To: Pat Carr – Village Manager
John Urbanski – Public Works Director

From: Kyle Vester – Village Engineer

Subject: Professional Services Agreement with Robinson Engineering, Ltd. for Engineering and Landscape Architecture Services

Prepared for the Committee of the Whole Meeting on August 18, 2026 and Village Board Meeting on September 1, 2026 for consideration and possible action.

Description: The Village Public Works Department advertised a request for qualifications (RFQ) on April 20, 2026 with a closing date of June 5, 2026 for qualified firms to provide statements of qualifications (SOQ) Landscape Architecture Services within the Village. The RFQ process was also used recently for Engineering Services with the Village. Nine (9) qualified firms submitted SOQs and we received one (1) SOQ from a firm that did not acknowledge Addendum #1. Village Staff reviewed the SOQs and invited five (5) firms for interviews.

The Village's RFQ stated that we would select up to two (2) firms for the services. However, after reviewing the SOQ and conducting interviews, Staff recommends that four firms are utilized to provide the services outlined in the RFQ package. We recommend Site Design Group, Lakota Group, Christopher B. Burke Engineering, Ltd. (CBBEL), and Robinson Engineering, Ltd. (REL) are utilized for Landscape Architect Services.

CBBEL and REL provide Engineering Services for the Village, consistently providing great service and exceeding expectations.

We are requesting that Landscape Architect Services are added as approved services under REL's existing Professional Service Agreement.

The PSAs will be in effect through April 2029 with the agreed terms and rates. No amendment or modification of the agreements shall be effective unless reduced to writing and executed by the vendor and passed by the Village Board.

Staff Direction Request:

1. Approve the amended Professional Services Agreement with Robinson Engineering, Ltd.
2. Direct Staff as necessary.



Interoffice Memo

Date: August 14, 2026

To: Pat Carr – Village Manager
John Urbanski – Public Works Director

From: Kyle Vester – Village Engineer

Subject: Professional Services Agreement with Site Design Group, Ltd. for Landscape Architecture Services

Prepared for the Committee of the Whole Meeting on August 18, 2026 and Village Board Meeting on September 1, 2026 for consideration and possible action.

Description: The Village Public Works Department advertised a request for qualifications (RFQ) on April 20, 2026 with a closing date of June 5, 2026 for qualified firms to provide statements of qualifications (SOQ) Landscape Architecture Services within the Village. The RFQ process was also used recently for Engineering Services with the Village. Nine (9) qualified firms submitted SOQs and we received one (1) SOQ from a firm that did not acknowledge Addendum #1. Village Staff reviewed the SOQs and invited five (5) firms for interviews.

The Village's RFQ stated that we would select up to two (2) firms for the services. However, after reviewing the SOQ and conducting interviews, Staff recommends that four firms are utilized to provide the services outlined in the RFQ package. We recommend Site Design Group, Lakota Group, Christopher B. Burke Engineering, Ltd. (CBBEL), and Robinson Engineering, Ltd. (REL) are utilized for Landscape Architect Services.

Site Design Group, Ltd. has provided the Village various Landscape Architect services for many years. Site Design Group, Ltd. has provided great service and continually exceeds expectations.

We are requesting that a Professional Service Agreement for Landscape Architect Services with Site Design Group, Ltd. is approved.

The PSAs will be in effect through April 2029 with the agreed terms and rates. No amendment or modification of the agreements shall be effective unless reduced to writing and executed by the vendor and passed by the Village Board.

Staff Direction Request:

1. Approve the Professional Services Agreement with Site Design Group, Ltd.
2. Direct Staff as necessary.

PUBLIC COMMENT

ADJOURNMENT